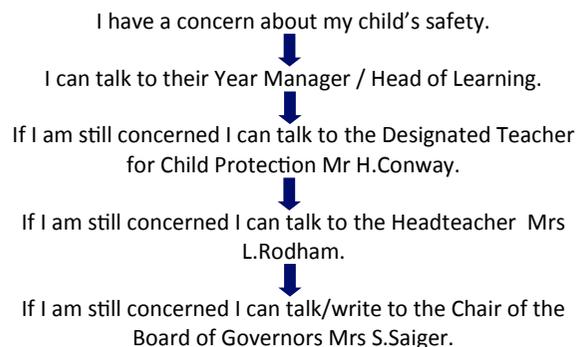


Wellfield School is committed to the provision of a high quality of education for all pupils and high standards to all whom it serves. We believe that the fostering of trust and good relationships with the Parents/Guardians of our pupils is very important. A close partnership between home and school should help ensure that all our children learn and develop to their full potential in a caring, supportive and safe environment.

Good communication is essential if we are to achieve this. If you have any concerns about any aspect of your son/daughter's care/education please contact the school and arrange a meeting with their Year Manager and/or their Head of Learning. We would also encourage you attend our Parent/Teacher Evenings so that members of staff can keep you informed regarding your child's progress and development.

If you have any concerns about your child's safety you should use the following procedure to make a complaint:



At any time I can talk to a Social Worker by contacting First Contact Service (5, Parson's Court, Newton Aycliffe, DL5 6ZE

Telephone: 03000 26 79 79 Fax: 0191 383 5752

This leaflet can only provide a summary of our child protection policy and a more detailed policy is available on the school website.

This policy will be reviewed at least annually.

Should you have any questions to ask or comments to make in relation to the content of this leaflet or the full policy please do not hesitate to contact the Designated Teacher for Child Protection (Mr H.Conway).

The following are a list of other related pastoral care policies which are also available from the school (or on the school web site).

Behaviour for Learning Policy;
Anti-bullying Policy, including cyber-bullying;
Health and Safety Policies;
Medication / First Aid Policies;
Intimate Care Policy;
School Visits including risk-assessments;
ICT/e-Safety Policies;
SEN/LAC;
Equal Opportunities.

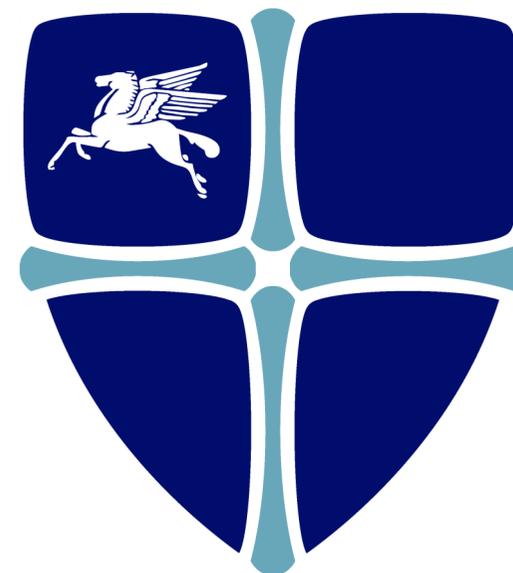
Other Useful Contact Numbers including school address, telephone number and web-site details:

School Address: North Road East, Wingate,
Durham TS28 5AX

Tel Number: 01429 838783

E-Mail Address: contacts@wellfieldschool.net

Website: www.wellfieldschool.net



Wellfield School

Child Protection Policy Summary Leaflet

Information for Parents / Carers

“Go the extra mile.”

Aims

Wellfield School aims to establish a caring environment within which the academic, personal, social and spiritual potential of each child will be developed.

The pastoral dimension permeates all school activities. We have a primary responsibility for the care, welfare and safety of the pupils in our charge and we will carry out this duty through our pastoral care policy which aims to provide a caring, supportive and safe environment.

Principles Our Child Protection Policy is based on the following Principles:

- The child's welfare must always be paramount. · Children must always have a right to be heard, to be listened to and to be taken seriously.
- Parents/carers have a right to respect but a proper balance must be struck between ensuring this and protecting children.
- Every child has the fundamental right to be safe from harm and have proper care given to their physical, emotional and spiritual well-being.

The School Safeguarding Team is made up of:

Mr Conway (CP Lead);
Mrs Rodham (Headteacher);
Mr Potts (Deputy);
Mrs Swinburn (Acting Deputy);
Mrs McConnell (Inclusion Manager).

Members of the team have clear roles and responsibilities in relation to the safeguarding of pupils within the school and these are detailed in our full Child Protection Policy.

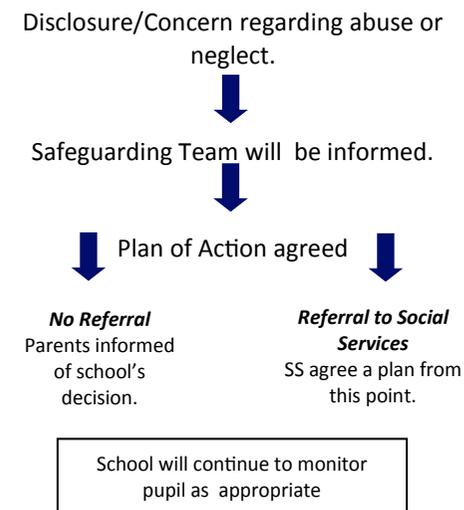
Procedures

In order to protect our pupils we at Wellfield School adhere to the following procedures:

- All staff (teachers, non-teaching staff and volunteers) have clear guidance on the action which is required where abuse or neglect suspected.
- All staff undergo a vetting procedure in order to maintain the highest standard of professional care towards our children.
- All staff attend Child Protection training organised by Mr Conway. This occurs at least every 2 years for members of the Safeguarding Team, and every three years for all other staff.
- Children are supervised at all times while in the school grounds.
- When it is necessary to change the child's normal travel arrangements permission will only be given on receipt of a written request or telephone call by a parent/guardian.
- All visitors to the school must report to the school office.
- Bullying is a highly distressing and damaging form of abuse and will be responded to sensitively in our school. All staff will be vigilant at all times and will aim to prevent bullying by raising awareness with pupils, staff and parents about bullying, its forms and consequences.

All staff at Wellfield School will ensure that all children are aware of who they can talk to if they are sad, worried, being bullied or have any other concerns. The Designated Teacher for Child Protection is Mr Conway, supported by other members of the Safeguarding Team.

The school and Local Authority require all those working in education to co-operate fully with social services and other agencies to protect children. It is therefore our duty to refer if there is a concern about any form of abuse. The following diagram shows the procedures we are required to follow if we have a concern:



It should be noted that information given to members of staff about possible child abuse cannot be held 'in confidence'. In the interests of the child, staff may need to share this information with other professionals. However, only those who need to know will be told. The school will update the school's Child Protection Policy and procedures in the light of any further guidance and legislation as necessary, and review it at least annually.